

MEMORANDUM

State of Alaska

Department of Transportation & Public Facilities
Planning & Program Development


TO: Ryan Anderson, P.E.
Commissioner

DATE: July 13, 2023

THRU: Katherine Keith
Deputy Commissioner

^{DS}
KK

THRU: James Marks, Director
Planning &
Program Development

^{DS}


TELEPHONE NO: (907) 465-6981

FROM: Adam Moser
Program Development Chief
Planning & Program Development

AM

SUBJECT: 2020-2023 Administrative
Modification #19

Administrative Modification #19 to the 2020-2023 Alaska Statewide Transportation Improvement Program (STIP) requests a funding increase for Need ID 33801 Southeast Alaska Transportation Plan to cover unanticipated expenses. According to the STIP Revisions Procedures, these financial changes qualify as an Administrative Modification, as the increases fall within the cost threshold guidance.

These revisions are effective immediately upon approval by the Commissioner. This Administrative Modification will be posted to the STIP web page and the changes will be incorporated into the approved STIP document in the form of this approved memo.

The regulations' public notice and comment provisions were addressed for these projects during their inclusion in prior approved STIPs. Fiscal constraint is maintained because the increase in programmed funds is minimal, and the funding request will move forward only with available obligation limitation.

This STIP revision was developed in compliance with Title 23 Code of Federal Regulations Section 450 and the State planning regulations (17 AAC 05.195). This project is not in a maintenance or non-attainment area, as such no conformity analysis is required.

As specified in 23 CFR §450.218, the State certifies that the transportation planning process is being carried out in accordance with all applicable requirements of:

- (1) 23 U.S.C. 134 and 135, 49 U.S.C. 5303 and 5304, and this part;
- (2) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 200d-1) and 49 CFR part 21;
- (3) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (4) Section 1101(b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;

- (5) 23 CFR part 230, regarding implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (6) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.* and 49 CFR parts 27, 37, and 38);
- (7) Sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving federal financial assistance;
- (9) Section 324 of Title 23 U.S.C., regarding the prohibition of discrimination based on gender; and,
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

Attachments: Admin Mod 19 Spreadsheet
 Admin Mod 19 Email Request

Approved:

DocuSigned by:



3BFC855630834FF...
Ryan Anderson, Commissioner

7/27/2023

Date

Cc: Liz Balstad, Federal Aid Program Manager, Planning & Program Development, DOT&PF
Judy Chapman, Deputy Director of Planning, Planning & Program Development, DOT&PF
Ned Conroy, Transportation Planner, FTA
Marie Heidemann, Southcoast Planning Chief, Planning & Program Development, DOT&PF
Julie Jenkins, Acting Statewide Program Team Lead, FHWA
James Marks, Director, Planning & Program Development, DOT&PF
Adam Moser, Program Development Chief, Planning & Program Development, DOT&PF

**2020-2023 STIP
Administrative Modification #19**

Project						Amendment 8					Admin Mod 19				
Need ID: 33801 Name: Southeast Alaska Transportation Plan						Ph	Fund	FFY22	FFY23	After 2023	Ph	Fund	FFY22	FFY23	After 2023
Program	Region	2013 Election District	Place Name	Highway	Primary Work	Bridge #s	9	PLNG	520,000	0	9	PLNG	0	720,000	
REQD	S	91 - Southcoast Region	Southcoast Region	N/A	Other		9	SM	130,000	0	9	SM	0	180,000	
Description: Southeast Alaska Transportation Plan						Totals:			650,000	0	0		0	900,000	0

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Brantner, Maren H (DOT)

From: Heidemann, Marie E (DOT)
Sent: Friday, July 7, 2023 7:58 AM
To: Brantner, Maren H (DOT)
Cc: Moser, Adam (DOT); Lawrence, Alexandria R (DOT); McCoy, Karin Rae (DOT)
Subject: NID 33801 - Admin Mod Request
Attachments: SE Plan Admin Mod.xlsx

Good Morning, Maren,

Happy last day! Would it be too much to ask for an Administrative Modification? (perhaps you predicted this --- sorry!) I've finished up my budget for the Southeast Plan and have an RFP near ready to go out. The STIP line has \$650,000. DC Keith secured \$1.5M in SLA. I've settled in the middle around \$900K. Only change is the funding increase.

I'm uncertain of the format or details that you need, given current changes. Here's a stab using the MRS STIP grids. Let me know if I should make the change in STIP Manager, or if you need any additional information.

			Project
Need ID: 33801 Name: Southeast Alaska Transportation Plan			
Program	Region	2013 Election District	Place Name
REQD	S	91 - Southcoast Region	Southcoast Region
Description: Southeast Alaska Transportation Plan			

Thanks,
Marie



Marie Heidemann, C.M.

Planning Chief, Juneau Field Office/Southcoast Region
Planning and Program Development

[Alaska Department of Transportation & Public Facilities](#)

Office: 907.465.4477

Keep Alaska Moving through service and infrastructure.



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Certificate Of Completion

Envelope Id: 61378D914C9141CC8A4E074536D7403C	Status: Completed
Subject: Complete with DocuSign: 2020-2023 STIP Admin Mod 19 Memo.docx, Admin Mod 19.pdf, Email Request.pdf	
Source Envelope:	
Document Pages: 4	Signatures: 0
Certificate Pages: 4	Initials: 6
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Disabled	Deborah Jones
Time Zone: (UTC-09:00) Alaska	PO Box 110206
	Juneau, AK 99811
	deborah.jones@alaska.gov
	IP Address: 158.145.15.22


Record Tracking

Status: Original 7/13/2023 10:39:11 PM	Holder: Deborah Jones deborah.jones@alaska.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: State of Alaska	Location: DocuSign

Signer Events

Adam Moser
Adam.Moser@alaska.gov
TP3
Security Level: Email, Account Authentication (None)

Signature



Signature Adoption: Pre-selected Style
Using IP Address: 10.6.72.68

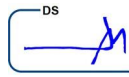
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Sent: 7/13/2023 10:43:02 PM
Viewed: 7/14/2023 11:04:42 AM
Signed: 7/14/2023 11:04:49 AM

Electronic Record and Signature Disclosure:

Accepted: 8/10/2022 12:21:06 PM
ID: 05ed778f-696a-4fcb-9938-4b83c5a98aef
Company Name: State of Alaska

James Marks
James.Marks@alaska.gov
Director
James Marks
Security Level: Email, Account Authentication (None)



Signature Adoption: Drawn on Device
Using IP Address: 10.6.72.28

Sent: 7/14/2023 11:04:50 AM
Resent: 7/17/2023 11:20:26 AM
Viewed: 7/17/2023 1:01:49 PM
Signed: 7/17/2023 1:01:54 PM

Electronic Record and Signature Disclosure:

Accepted: 11/9/2022 8:42:41 PM
ID: 44ba2e9d-3683-4bf8-b92a-606028e29633
Company Name: State of Alaska

In Person Signer Events **Signature** **Timestamp**

Editor Delivery Events **Status** **Timestamp**

Agent Delivery Events **Status** **Timestamp**

Intermediary Delivery Events **Status** **Timestamp**

Certified Delivery Events **Status** **Timestamp**

Carbon Copy Events **Status** **Timestamp**

Admin Email dot.planning.admin@alaska.gov State of Alaska Security Level: Email, Account Authentication (None)		Sent: 7/17/2023 1:01:56 PM
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Carbon Copy Events	Status	Timestamp
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Electronic Record and Signature Disclosure:
Accepted: 2/27/2023 2:55:22 PM
ID: 849ed05d-47d6-4ec4-9ee1-5b1da225aec8
Company Name: State of Alaska

Marie Heidemann
Marie.Heidemann@alaska.gov
State of Alaska



Sent: 7/17/2023 1:01:56 PM

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Accepted: 4/4/2022 9:34:40 AM
ID: a159128a-4829-4cbf-8fc1-a3b11ae19349
Company Name: State of Alaska

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	7/13/2023 10:43:02 PM
Certified Delivered	Security Checked	7/17/2023 1:01:49 PM
Signing Complete	Security Checked	7/17/2023 1:01:54 PM
Completed	Security Checked	7/17/2023 1:01:56 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

Please read this Electronic Records and Signature Disclosure (ERSD). It concerns your rights regarding electronically undertaking, and the conditions under which you and the State of Alaska agree to electronically undertake, the transaction to which it relates (the “TRANSACTION”).

Consent to Electronically Undertake the TRANSACTION

You can electronically undertake the TRANSACTION only if you confirm that you meet the following requirements by selecting the box next to “I agree to use electronic records and signature” (the “AGREE BOX”):

1. you can fully access and have read this ERSD;
2. you can fully access all of the information in the other TRANSACTION records;
3. you can retain all of the TRANSACTION records in a form that you will be able to fully access for later reference;
4. you consent to undertake the TRANSACTION electronically; and
5. you are authorized to undertake the TRANSACTION. (Please note that falsely undertaking the TRANSACTION may subject you to civil liabilities and penalties and/or to criminal penalties.)

If you cannot or are not willing to confirm each of these five things, do not select the AGREE BOX.

Withdrawing Consent

If you select the AGREE BOX, you can withdraw your consent to electronically undertake the TRANSACTION at any time before you complete the TRANSACTION: simply do not finalize it. The only consequence of withdrawing your consent is that you will not finalize the TRANSACTION.

If you select the AGREE BOX, your consent will apply only to this TRANSACTION. You must separately consent to electronically undertake any other transaction with the State of Alaska.

Paper Option for Undertaking the TRANSACTION

You may undertake the TRANSACTION with the State of Alaska using paper records. (State of Alaska employees who want to undertake the TRANSACTION in paper should contact the agency responsible for the TRANSACTION.) Print the paper records on the website of the State of Alaska agency responsible for the TRANSACTION, or request them from the agency. The State of Alaska homepage is at <http://alaska.gov/>.

Copies of TRANSACTION Records

After completing the TRANSACTION but before closing your web browser, you should download the TRANSACTION records. Or you can download the records within 30 days after

completing the TRANSACTION using the link in the DocuSign email sent to the email address you used to complete the TRANSACTION. The State of Alaska will not provide a paper copy of the TRANSACTION records as part of the TRANSACTION. Under the Alaska Public Records Act (APRA), AS 40.25.100–.295, you can request a copy from the agency responsible for the TRANSACTION, but if too much time has passed, the agency may no longer have the records when you make your request. If required under the APRA, the agency will charge a fee.

Required Hardware and Software

For the minimum system requirements to electronically undertake the TRANSACTION, including accessing and thereby retaining the TRANSACTION records, visit <https://support.docusign.com/guides/signer-guide-signing-system-requirements>. These requirements may change. In addition, you need access to an email account.

How to Contact the State of Alaska

To ask a question on this ERSD or the DocuSign document generated after you complete the TRANSACTION or on using DocuSign to electronically undertake the TRANSACTION, contact the Alaska Department of Administration at either of the following addresses:

State of Alaska
Department of Administration
550 West 7th Avenue
Suite 1970
Anchorage, AK 99501
Reference: DocuSign

doa.commissioner@alaska.gov
Subject: DocuSign

To ask any other question on the TRANSACTION records or to update the information for contacting you electronically, contact the State of Alaska agency responsible for the TRANSACTION using the contact information in the TRANSACTION records or, if those records contain no contact information, using the contact information on the agency's website. Again, the State of Alaska homepage is at <http://alaska.gov/>.

Certificate Of Completion

Envelope Id: 6534478937F64EE891DE4996186A3E96	Status: Completed
Subject: Complete with DocuSign: Memo_2020-2023_STIP_Amend_19.pdf	
Source Envelope:	
Document Pages: 8	Signatures: 0
Certificate Pages: 4	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Disabled	Kimberly Griffith
Time Zone: (UTC-09:00) Alaska	PO Box 110206
	Juneau, AK 99811
	kim.griffith@alaska.gov
	IP Address: 158.145.14.23

Record Tracking

Status: Original	Holder: Kimberly Griffith	Location: DocuSign
7/18/2023 2:14:35 PM	kim.griffith@alaska.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: State of Alaska	Location: DocuSign

Signer Events

Katherine Keith
katherine.keith@alaska.gov
Deputy Commissioner, DOT&PF
Security Level: Email, Account Authentication (None)

Signature


Signature Adoption: Uploaded Signature Image
Using IP Address: 24.237.159.222
Signed using mobile

Timestamp

Sent: 7/18/2023 2:19:10 PM
Viewed: 7/26/2023 7:43:50 AM
Signed: 7/26/2023 7:44:58 AM

Electronic Record and Signature Disclosure:

Accepted: 6/26/2023 12:50:56 PM
ID: f739a262-5a2c-46a3-8362-523a25ff6971
Company Name: State of Alaska

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Deborah Jones
deborah.jones@alaska.gov
Administrative Officer 1
State of Alaska - Department of Transportation
Security Level: Email, Account Authentication (None)



Sent: 7/26/2023 7:44:59 AM
Viewed: 7/26/2023 7:46:14 AM

Electronic Record and Signature Disclosure:

Accepted: 3/20/2023 10:41:46 AM
ID: db888c5e-a082-41a2-8d94-1c42f252898d
Company Name: State of Alaska

Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/18/2023 2:19:10 PM
Certified Delivered	Security Checked	7/26/2023 7:43:50 AM
Signing Complete	Security Checked	7/26/2023 7:44:58 AM
Completed	Security Checked	7/26/2023 7:44:59 AM

Payment Events	Status	Timestamps
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Anchorage, AK 99501
Reference: DocuSign

doa.commissioner@alaska.gov
Subject: DocuSign

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